

Minutes of Jubilee Field Working Group
Held Tuesday April 29, 2025, Community Centre office
At 7.30pm.

- 1. Present:** Paul Bowden-Brown (P B-B), Nicola Stonebridge (NS), Chris Rhodes (CR) Lee Seal (LS), Cllr. Sharp (AS) Chairman, Cllr. Alesi (MA) Cllr. McLaughlin (BM), Cllr. Hotson (EH), Cllr. Arger (MAA).
- 2. Apologies:** none.
- 3. Minutes of previous meeting:** agreed.
- 4. Matters Arising:**
 - Boiler – issue over hot water as first 2 showers in the Home Team showers don't run hot. Taking 10 – 15 mins to run through. Button in kitchen working but appears to be a problem with water pressure not working through.
Action Plan – AS/NS to check.
 - Ventilation – Panel on left hand side as you walk into the building. Button to switch on system for how long required. Agreed needs labelling.
Action Plan – AS/MA to check.
 - Bookings – NS reported Football Five Star need to be told to remove their rubbish from the site.
Action Plan – AS to request email to advise as above.
LS sending fixture list to office for both senior and junior clubs. SMYFC presentation Sunday May 18, 2025. CR reported GG having a hike but using the Scout Hut so no conflict. CR reported a second hike Sunday July 6, 2025. MA – coach coming in Saturday May 10, 2025, arriving 8.30am and back 6.30pm.
- 5. Budget:** AS reported Finance Officer preparing end of year accounts.
- 6. Maintenance:**
 - Deep Clean quotations requested for completion in July 2025.
 - Cut Edge Corrosion – third quote requested as previous two were split as to whether the job needed to be done or not. Monitor at present. EH requested sight of the quotes. Advised to speak to the clerk.
 - Junior pitches – no rolling at present. LS reported reseeding required. Pitches rested from presentation day until end July with no games.
 - Main pitch – quote being sort to look at drainage in the middle of the main pitch. NS advised work could start from after May 6, 2025 as no games being played until next season. AS asked if it was work P B-B could quote for and he confirmed he could. AS to send email. Further quote to be sort for third. EH quired the right corner drainage might be blocked and might need rodding.
Action Plan – AS to email P B-B for quote for middle of pitch and arrange for rodding right corner.
 - Ditches/Hedge Maintenance: Hedges out of bounds. Ditches previously checked.
 - **Action Plan – audit of all equipment at end of season. All. Look at sorting 9 aside goal posts require resetting.**

7. Girl Guides: CR reported no contact had been made to Jacky Barker, District Commissioner, to be copied into all emails from/to SPC solicitors. All agreed this was an unacceptable delay on an item we have been talking about for 12 months.

Action Plan – AS/EH to speak with RG. Report for next meeting.

8. SMYFC CIC – LS gave a positive report on the season. 300 children with 6 girls' teams ranging from Under 9s to Under 18's. Teams had won a number of competitions. Three cup finals this weekend for three youngest teams. Under 18's good chance of winning their league, and Under 14's top of their league. Two new teams joining next year. Continue to work for Sport for All. Report for Village Update. Strong sense of community. Thanks to SPC for refund. AS has handed over the most recent Ground Hire Agreement and LS hopeful will be signed off.

9. SMFC CIC – NS reported two teams have finished for the season. Senior team finished 9th in their league due to part to lack of coaching with new management next season. Women's Team, squad of 17 now finished 5th. Elliot Hayward continuing next season as their manager. 5/6 have come through the youth section starting aged 5 into the Under 23 team and 3 have played in Step 6 games. Under 23s are likely to move from playing Wednesday to a Thursday and not an issue. Continuity is vitally important to maintain consistency. Development Team sadly lost their game at the Gallagher Stadium on penalties. Another cup final next Friday. Will finish 4th or 5th in their league. Lots of positives. Report done for Village Update. EH raised issue of publicity via the KM on the success of the Club plus Parish Magazine. Village/PC should be proud of the club's achievement.

AS gave feedback on the two requests made by 5 councillors for a review on ground hire reduction was refused. The refund was also refused.

Further discussion followed regarding Ground Hire Agreement – Item 12 (now 13). NS wanting the original Item 12 from last year to be carried forward but as agreed at full council can probably not be changed.

Action Plan – AS to discuss with RG.

EH clarified the understanding has been the PC would maintain ground to recreational standard and anything else would be the responsibility of the Club. Eg. If the groundsman wanted to put down fertilizer, a request would be made to the JFWG chairman and RG and the cost would be down to the club.

Refreshment table within agreement. NS said paying £8,500 unacceptable with extra £600 for table especially as being charged when no games for three months. The JFWG acknowledged how unhappy the senior club are with the figures for season 25/26. EH reiterated lack of accounts did not help the clubs case regarding a refund when discussed at recent PC meeting. P B-B said the Board decided that no accounts would be passed to PC until Ground Hire Agreement signed and security of tenure agreed. Acknowledged, that decision had gone against them but nothing in any agreement where the information had to be given. At this moment in time P B-B stated monies are not available to pay the Ground Hire Agreement and NS not able at this time to sign the agreement.

10. AOB:

- 3G – Kent Highways have withdrawn their holding objections. Ecology reports already covered. Once 3G goes to MBC planning the project will go over to a management company. P B-B can't move forward without the

3G agreement which means the club house can move forward. HoT all done and drawings ready.

- Changing room light bulb replacement – unfortunately the unit needs to be replaced £148 + VAT. 16 years old unit and replacement not available.
Action Plan – AS to confirm with RG for work to go ahead. DJ will require to be minuted.
- LS reported lean to door needs attention. NS reported built by PC under JFMC paid for by the PC. LS will email details.
Action Plan – AS to arrange for sanding down to be arranged and provide security. Under 3G storage might not need.
- Soap topped up Monday.
- Open to the public notices – discussed. Agreed x 3 for ticket gate, main gates and little gate. No costings.
- Car parking – grass parking near to the grass pitch/outside Guide Centre. NS advised ground rock hard, and the extra parking would be very useful. Only occasional usage. CR reported major safeguarding issue as people's expectation was to use KL Centre and just pushing in. Restricted access to the KL Centre is unacceptable. AS - policy would be no parking on the grass unless exceptional circumstances eg. Presentation day and Bank Holiday May 5 agreed. CR requested all vehicles come through overflow car park and not through the emergency gate. Agreed. Gate not opened unless emergency called.
- Action Plan – highlighted how much achieved. Copy to be sent with minutes.
- Mower – due to the tariffs being in place with USA NS raised whether it would be better to sell the mower and buy a new mower. Possibly stock up on parts, but what parts?
- LS – presentation day – traditionally use metal stakes and barrier fencing, is this still acceptable. Kitchen for refreshments – agreed, electricity to power PA system and will make contribution – agreed. Rubbish – discuss with senior club. No Guide event that day. Consider neighbours. During summer training through summer away from KL Centre. Wild Cats important to encourage female players. Party July 19, 2015, needing to use kitchen and needs to be through AS and RG. Possible use of Surrenden and needs to confirm insurance cover.
- **Action Plan – soakaway at KL Centre – CR/AS. Plastic system.**
- **Action Plan - broken Utility light – MA cleared glass site. AS.**
- EH – lease for proposed club house. PC sitting on draft HoT. Needs to be brought forward for informal discussion and agreement. P B-B has been through and returned to RG. Drainage survey done. Contentious issues land agent and bond. Legal fees responsibility includes PC fees.

Date of next meeting – Monday May 19, 2025 @ 2pm. Apologies: CR.

Margaret Arger.