

**Minutes of Jubilee Field Working Group**  
**Held Thursday 11th June, 2026, Community Centre office**  
**At 7.30pm.**

**1. Present:** Cllr. Sharp (AS) Chairman, Cllr. Rhodes (CR), Cllr Melville (JM), Lee Seal (LS).

**2. Apologies:** Cllr. Alesi (MA), Cllr. Arger (MAA), Paul Bowden-Brown (PB-B), Barker (JB) – GG.

**3. Minutes of previous meeting:** agreed. AS CR

**4. Matters Arising:** none.

**5. 3G:** Initial meeting with users taken place. Work has begun. Disappointing that the evening of their first day on site there was vandalism to some of their JCB's. Communication between all parties seems good so far. Second meeting taking place tomorrow.

Discussion about interesting rumours about the site going on – continue to monitor.

Junior grass pitch fenced off, access via main pitch area, this means its available for training. LS requested for women's team. AS will liaise with Dean and 3G team about this.

SPC discussing CCTV on site as cabling for this occurs now, not at the end of the build.

Also a way forward with the GG soakaway situation. Discuss further with team tomorrow.

**6. Maintenance:**

\* Main pitch SMFC have done the pitch treatment - 60 tonnes of seed and fertiliser on the pitch. Health and Safety notices are in place around the pitch to warn the public not to walk on pitch until July 6. Some concern about gate closures but this was due to moving the materials on site and safety. Advised to keep SPC informed. Pedestrian gates should be open.

\* Partition wall in pavilion re SCEFL regulations – all agreed by SPC works about to happen in next 2 weeks do hope for completion end June early July. As this will be using a skip, might be a good chance to collect any other rubbish on site or in loft and dispose of.

\* Old container almost removed base and top to go next week.

\* Service/inspection on the hot water system new pressure valve being fitted next week.

\* The gutter replacement is to be done by groundsman and the caretaker.

\* Loft clearance by 1.3.26 PBB informed due to illness not completed but should be done soon. Changing room 3 clear. AS noted that no 4 is full of equipment and needs clearing. LS will check if any is the Juniors. Also seems to be a chest freezer in there which shouldn't be. In foyer area instead?

**7. Groundsman Report:** – defunct goals removed.

**8. Bookings:** 11<sup>th</sup> July first Senior home match, next 14<sup>th</sup> July, friendlies from 4<sup>th</sup> July – 1<sup>st</sup> August. Currently trialing players for U23. Looking for a manager for Womens team.

LS will have some morning junior registration events in early July

In the last minutes SMFC were looking to Saturday/Sunday July 18/19 senior sport day on senior pitch though may use Marden.

Girl Guides - In the last minutes July event (whilst 3G being built) concerned about parking.

Experience so far re lorries accessing site, should be parking round perimeter.

**9. Girl Guides:** lease ongoing -solicitors pointing out the odd word. Final draft done to sign.

**10. . SMYFC CIC** – LS reported Presentation day 17<sup>th</sup> May held in Marden went well, even the weather was good. Next season up to 29 teams, aged 7 to adult, some awaiting approval. Three teams entered into the Kent youth Team events at Collier Street.

**11. SMFC CIC** –

PB-B emailed that there had been vandalism to one row of seats.

Also

1. Now registered CIC one club as Staplehurst Monarchs FC CIC Seniors & Youth
2. noted the aforementioned pitch maintenance been carried out.
3. Swapping out old TV for a new smart TV
4. New marquee for drinks table in Monarchs colours
5. request to use a draft dispenser on drinks table – report to next full council
6. request to install CCTV and wifi in pavilion

AS will liaise with PBB. Items 1 – 5 will go into a report for the next full council meeting. CCTV and wifi, need to liaise with Swale about this as they will be managing the building and may have own ideas about improving cctv and wifi.

Heads of terms meeting next week.

**12. Pavilion Risk Weekly Assessment** – on going.

**13. Action Plan** – on going.

**14. AOB** – none

Date of next Meeting: 2<sup>nd</sup> July 2026, 7.30pm. Village Community Centre.