



Parish Office,
Staplehurst Community Centre,
High Street,
Staplehurst,
TN12 0BJ
Parish Clerk Richard Griffiths
01580 891761
clerk@staplehurst-pc.gov.uk

To the members of Staplehurst Parish Council, you are summoned to attend a meeting of Staplehurst Parish Council to be held.

**Monday 9th March 2026, 7:30pm,
South Hall, Staplehurst Community Centre.**

PUBLIC FORUM – Before and after the meeting the Chairman will invite members of the public to speak for a maximum of 3 minutes each, relating to issues on the agenda or about planning issues of local concern. Please state name and address prior to speaking. Attendees are requested to notify the Chairman of any intention to film, photograph or record during the meeting / part of the meeting.

Comments about items on the agenda may be sent to clerk@staplehurst-pc.gov.uk by **4.00pm on the day of the meeting.**

Civility and Respect - All attendees are reminded that this meeting is to be conducted in a spirit of mutual respect and civility. Please ensure that all comments and contributions are made respectfully and considerately.

Kent County Councillor report – (Standing item)

Maidstone Borough Councillor's Report (Standing Item):

Cllr Surgery Saturday 28th March 2026, 10am – 12noon at Staplehurst Library

Requires Parish Councillor.

AGENDA

1. APOLOGIES:

2. COUNCILLOR DECLARATIONS regarding items on the Agenda:

- 2.1.** Declarations of Lobbying
- 2.2.** Changes to the Register of Interests
- 2.3.** Interests in Items on the Agenda
- 2.4.** Requests for Dispensation

3. APPROVAL OF FULL COUNCIL MINUTES: (5 minutes)

Pages 2443 –2450 16th February 2026 available at [Full Council - Staplehurst Parish Council - Staplehurst Parish Council, Staplehurst, Tonbridge \(staplehurst-pc.gov.uk\)](#) to be signed by the Chairman.

4. FINANCE REPORTS & PROPOSALS

4.1 Payment list, previously authorised by Council or under delegated authority and paid for – for noting (1 minute)

4.2 Baby Umbrella s137 Grant application report (5 minutes)

Resolution: To approve the Employment, Finance and Strategy recommendation of offer Baby Umbrella a s137 grant of £500

4.3 Contracts report (5 minutes)

Resolution: To approve the Employment, Finance and Strategy Group recommendations as set out in the report

4.4 SMYFC request for a refund (5 minutes)

To consider the SMYFC request for a refund for January 2026 and February 2026, totalling £1,240.52.

5 CLERKS REPORT ON OUTSTANDING MATTERS – attached (5 minutes)

6 PROPOSALS FOR DISCUSSION and DECISION -

6.1 Devolution – standing item verbal update (5 minutes)

Note consultation closes 26th March 2026

6.2 3G Multi Sport pitch verbal update (5 minutes)

6.3 Wimpey Field ASB report (5 minutes)

Resolution: To consider options for addressing access into Wimpey Field.

6.4 Summer Playscheme and MVCP report (5 minutes)

Resolution: To consider

- i. the proposed playscheme dates as 27th July – 14th August 2026
- ii. To retain the Playscheme fees at £7 for prebooked and £8 booked on the day.
- iii. the Medway Valley Countryside Partnership Bio Blitz and volunteer days at Wimpey Field as set out in report

6.5 Council Year End update (5 minutes)

To note work progressing towards Year end 2025/26.

7. Update report CORRESPONDENCE & PARISH ISSUES for decision or noting:

8 Chairman's Report (5 minutes)

8.1 Committee and working group minutes for noting (5 minutes)

8.1.1 Planning Committee minutes 23rd February 2026

8.1.2 Road Safety Group meeting to be confirmed.

8.1.3 Jubilee Field Working Group minutes 5th March 2026, to follow.

8.1.4 Employment, Finance and Strategy group meeting 19th February 2026

8.1.5 SCEnic minutes 18th February 2026

8.1.6 NDP Review Group next meeting to be arranged.

8.1.7 Communications Group meeting minutes 26th February 2026

8.1.8 3G Multi-Sport Working Group meeting to be confirmed.

8.1.9 Greener Staplehurst Group meeting minutes 23rd February 2026, to follow.

9 REPORTS FROM LOCAL COMMUNITY GROUPS (written reports for noting)

10 Confidential

10.1 HR Group Report

10.2 Verbal update on new RFO

Pursuant to Section 1 of the Public Bodies [Admission to Meetings] Act 1960 the Parish Council will be asked to exclude the press and public from the meeting on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.'

Councillors are respectfully reminded that should they be unable to attend any Parish Council Meeting, of which this Agenda is a formal summons, they should notify the Parish Clerk with their apology and reason for non-attendance. Failure to do so for a continuous period of six months will result in automatic disqualification from the Council.

Deadline for such notification to the Parish Clerk is by 4.00pm on the meeting day.

RJ Griffiths

Richard Griffiths Parish Clerk

04/03/2026

<u>Parish Council Saturday Surgeries with Borough Councillor Perry</u>	
(Staplehurst Library 10.00am – 12.00pm)	
<u>Date</u>	<u>Councillor</u>
28 th March 2026	Borough Councillor John Perry / TBC
25 th April 2026	Borough Councillor John Perry / TBC
30 th May 2026	Borough Councillor John Perry / TBC
Future Parish Council meeting dates	
30 th March 2026	7:30pm South Hall Staplehurst Community Centre
20 th April 2026	7:30pm South Hall Staplehurst Community Centre
11 th May 2026 - AGM	7:30pm South Hall Staplehurst Community Centre

Minutes & Agenda Circulation List:

Chairman	Adele Sharp	Vice Chairman	Ani Martin
Mel Alesi	Margaret Arger	Richard Ash	Jose Castro
Catherine Farragher	Eric Hotson	Josh Melville	Bill Mclaughlin
John Perry	Alan Pett	Chris Rhodes	Paddy Riordan
Mike Wakeford		County Councillor	Brian Black