

Minutes of Jubilee Field Working Group
Held Monday July 7th, 2025, Community Centre office at 7.30pm.

1. Present: Cllr. Adele Sharp (AS) chair, Cllr. M. Alesi (MAi), Cllr. E Hotson President of Junior section of CIC (EH), Paul Bowden-Brown (P B-B) chair of SMFC, Cllr. Chris Rhodes (CR) girl guides rep,

2. Apologies: Cllr. M. Arger (MAA), Lee Seal (LS) sec. of SMYFC

3. Minutes of previous meeting: June agreed by all.

4. Matters Arising:

5. Budget: No up to date one from RFO – working on same budget as agreed by Full Council in April.

6. Maintenance:

* Deep Clean of pavilion – Awaiting a date for this. AS asked clerk today but he was unsure. EH will ask RG and it was agreed to go ahead and get the clean done if only managed to get the one quotation.

* Audit – RG and LS has been done. All parties happy.

* Cut edge corrosion – Finally had survey done last week and await report. EH to chase.

* Drainage work – happening 14th – 17th July. Dean is liaising with company.

* Ditches/Hedge Maintenance - Upper Medway Internal Drainage Board are currently dealing with Sweetlands Lane as it kept flooding. They quoted £1,189.20 for the clearance of the hedges and ditches along Headcorn Road in September/October. They have however quoted for both ours and the neighbouring fields ditches (which also could do with work) so RG has suggested we write a letter asking the landowner to contribute a third (£333 ish) towards the cost. EH asked if there were quotes from other companies. Check with RG.

* Removal of old storage container – one beside main pitch. P Proven agreed that he should be able to help. Skip £480 + VAT Greenbox, Agree a date – anything that does not clash with the bookings in item 8 below.

* Guides soakaways (1m away from building on SPC land) – Water overflows from them, flows down the path into drains on other side of the building, into the building as well and then saturates outside the front door. Essentially creates a moat! Alec Horton did look at them 2 years ago and could quote as he is aware of what needs to be done. Please can we get some quotations. Tom Penfield possible other contact.

7. Groundsman – Field Maintenance – AS advised last meeting that the harrowing had been done on main pitch. PBB said he could not see evidence of this. Reseed, fertilise and watering on Junior pitches as well. Unfortunately, the expected 10 bags of topsoil were 4. PBB raised concerns about the main pitch. Juniors only stopped playing on the Junior pitches Saturday 14.6.25 so not had long to do work. (roll, spike and reline. Reseed, fertilise and watering). PBB meeting with groundsman this week.

8. Bookings –

July

8 Bexhill Cancelled

12 Hollington Away U23's

19 Borden Village Home U23's and 1st Team

21 Belgium Trust Wed Home 1st Team

23 Little Common Home U23's and 1st Team

26 Farnborough Away

30 Holland & Blairs Away U 23's / Skate Jam – drinks available at the pavilion MAI

August

4/5 Five Star Football

9th August Sat - car boot fair (hopefully no Football game but match at 3pm if there is)

16th August Sat - Police community event on the main pitch. CIC will be able to host refreshments to raise funds.

18/19 Five Star Football

24th August – Bank Holiday - Nigel Best Memorial Match ????? PBB to investigate if on.

New designated alcohol licensee (DPL) to be appointed – M Alessi.

9. Girl Guides:

* Seemed to have made some headway (following AS and DC JB involvement) between GG legal dept and SPC solicitor. Recommendation that SPC requests were reasonable and normal so able to proceed.

* Rent - GG legal suggested keep the £5 rent plus 5% of their yearly income.

* Chris Rhodes will be stepping down as liaison to Staplehurst Guides but hopes to stay as a SPC representation.

* New DC Karen Meikle.

10. SMYFC CIC – Revenue not enough currently to fund the CIO. Need a hospitality closed off area. Looked at and discussed the area outside the changing rooms to create a Boardroom / office/ Hospitality space. Decided too small an area and too close to changing rooms, but to clean up the area and make better use for players. Ensure kit stored correctly
Previously CIC had investigated using the GG as a clubhouse facility. GG had no feedback from CIO why it was not taken up. The only restriction would have been Guide events would have to be prioritised and the cost to hire. Agreed to discuss with GG use of room in their building for hospitality. Also work on other ideas in the meantime.

Re SPC cleaning cupboard – can it be emptied and cleaning eqpt returned to it please.
Request that the changing also be cleared as two seem to be full of various eqpt.

Head of terms – EH & AS will begin to write what we can so if or when 3G is granted we can hit the ground running.

11. Pavilion Risk Weekly Assessment –RG and caretaker Paul – no issues identified other than storage. See above.

12. Action Plan updated

13. AOB – Sign 'proof' for fence as agreed at full council, agreed.

Date of next Meeting: Monday 18th August 2025, 7.30pm.