

COMMUNICATIONS GROUP MEETING NOTES – Wed. 21st May 2025

Present:

Cllrs. Castro (JC), Arger (MAr), Alesi (MA), Melville (JM) and Martin (AM)

Apologies:

Cllr Sharp, Cllr Riordan

Agenda:

1. Election of Chair

Cllr Martin proposed and Cllr Alesi seconded Cllr Castro as Chair of the group. All agreed.

2. Minutes of last meeting and Matters Arising

Minutes agreed as a true reflection. No M/A

3. Annual Report

The most recent draft was scrutinised and the group was pleased with the overall appearance. **ACTION: JM to check all QR codes for congruence.**

Minor amendments to layout.

Discussion re appropriateness of Chairman's report, as it is not a summary of the council's achievements over the past year. It was agreed by 3 votes to 2, that the decision to approve the final draft be given to full council on 2nd June. This will have a slight impact on the printing schedule. **ACTION: MAr and AM to meet with Steve at Simply Print to explain the delay.**

ACTION: JC to ask JT if, for next year's report, we could use the same organisations' reports, to avoid duplication.

ACTION: For next agenda – create a rolling programme of local organisations/groups who would like to submit articles/reports for Village Updates.

For medium/long term plan, JC would like to revisit a past idea of an electronic display of village news/activities, to be sited somewhere central, such as the library or Parade.

Discussion re establishing some kind of social event for residents who feel isolated.

4. Chairman's Video Report

The Chairman has indicated that she would like to resurrect these and will liaise with the office to ensure all is compliant.

5. Next Village Update

Copy from groups to be received by 30th July.

JC reported that Katie Lam has agreed to be interviewed for the VU.

MAr suggests we contact Brian Black, as our new KCC Councillor, for similar interview.

6. IT System

ACTION: AM to book 2 meetings with James and Ethan at Heliocentrix to discuss website, plus other 365 questions, including phones and anti-virus, apps and settings and costs.

7. Disclaimer

Disclaimer template discussed at length and draft amendments made. **ACTION: AM will type up and send round for checking.**

8. Audio System

Discussion re improvements to sound via microphones eg lapel, or shared devices.

ACTION: JM to research and report back.

9. Hyperlinks

It is hoped that these can be included in reports from 1st July.

10. Information Booklets

Nothing to report at present.

11. AOB

N/A

Next meetings: 18th June 2025 and 16th July 2025 at 7.30pm in the Office.