

STAPLEHURST PARISH COUNCIL

Item / Title	4.3	Basic Parish Allowance 2026/27 Report
Council, Committee, Working Group		Council
Meeting Date, Time & Venue		3rd August 2026, South Hall
Report Author		Clerk / RFO
Purpose		To Note the Basic Parish Allowance 2026/27
Resolution		To: i. Note the Basic Parish Allowance 2026/27 Report ii. approve adding four additional persons to the Council Payroll iii. Basic Parish Allowance per Councillor £663.00 times three equals £1,989.00 Basic Parish Allowance Chairman £994.50 Total cost £2,983.50
Link to Strategic Action Plan		Administration - Sound policies, financial management and reporting
Background Staplehurst parish Council on the 22nd June 2026 approve that it was appropriate to pay elected councillors the Basic Parish Allowance. Parish Councillors who stood at the last Parish Council election are considered an “elected Councillor”, even though the election was uncontested and are entitled to the Basic Parish Allowance as per Section 100, Local Government Act 2000 which makes provision to enable Parish Councils to pay Councillors Allowances. The MBC Councillor Allowance for 2026/27 is £6,630.00. Staplehurst Parish Council agrees to pay the Councillors allowances: Basic Parish Allowance – 10% of MBC = £663.00, note tax, national insurance etc applies. Parish Chairman - Chairmans allowance -15% of MBC = £994.50, note Tax, National Insurance etc applies. Therefore, The Clerk wrote to eligible Councillors offering the Basic Parish Allowance on the 2nd July 2026 seeking a response by 5pm Friday 24th July 2026 if a Parish Councillor wished to forgo their Basic Parish Allowances. Councillors who have been co-opted are not entitled to Basic Parish Allowance, namely Cllrs Farragher, Wakeford, Melville and Rhodes.		
Detail		

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The following Parish Councillors responded by 5pm Friday 24th July 2026 forgoing their Basic Parish Allowance they are Cllrs Hotson, Ash, Perry, Arger, Pett, Martin and Mclaughlin.

Therefore, Parish Councillors that are taking the Basic Parish Allowance are: Cllrs Alesi, Castro, Sharp and Riordan.

Payment, Tax, National Insurance

Councillor Allowance £663.00 less tax – Basic Rate or individuals current tax rate

Chairman's Allowance £994.50 less tax – Basic Rate or individuals current tax rate

If Councillors do not currently pay tax, any tax deducted should be claimed by completing a self-assessment form

Transparency

This Basic Parish Allowance report will be published on the Council's website and a list of those Councillors who chose to receive the Basic Parish Allowance.

Financial impact: Within Budget

Budget Code: Administration / Basic Parish Allowance

Adopted 3rd August 2026 – 2503/4.3