

Minutes of Jubilee Field Working Group
Held Monday 20th October 2025, Community Centre office at 7.30pm.

1. Present: Cllr. Sharp (AS) Chairman, Cllr. Hotson (EH), Cllr. Alesi (MA), Paul Bowden-Brown (P B-B), Cllr. Rhodes (CR), J Barker (GG rep)

2. Apologies: Cllr. Arger (MAA), Lee Seal (LS).

3. Minutes of previous meeting: 8th September 2025 - Agreed

4. Matters Arising: Old storage container removal – awaiting removal – **chase.**

5. Budget: **review 6 mthly budget at next meeting**

As per last meeting 2024 – 2025 1st year managed by SPC Budget £38,000
Current Expenditure £17,500 under. Income £14,200 (£1,200 more than expected).

6. 3G: Planning permission finally granted today.

As per last meeting, design team now notified to get a revised cost for the 3G, this will go to full council for consideration. (mid November). All parties are mindful to try to be as expedient as possible.

LS has asked that early notice of when the Junior FC would be required to vacate in order to make alternative arrangements would be appreciated. Agreed this is crucial.

7. Maintenance:

* Cut edge erosion – agreed to go ahead with work by full council, await start date.

* Deep clean – MA confirmed that the kitchen deep clean has been done.

Changing rooms this week – intention was to do Friday, wasn't. Try to get done **Tues am.**

Noted that the weekly clean seems to be missing mopping the kitchen floor so requested the cleaner mops through from foyer area into kitchen when mopping floors.

* Ditches – A letter about the ditches was agreed at full council and has been sent to neighbour. SPC asked if the Football club would be minded to support the request by sending their own letter. Await 28 days and then get on with the work required by Upper Medway Drainage Board. Headcorn Road ditch £1,189.20 60/40 with neighbour.

* Key list been given to us. Requested same from GG

8. Groundsman Report – Dean AS noted that the rain has begun.

PBB – pitch looking very good currently. Fertilised well. Further work seed and fertilise as well as Verti drain. 9 inch not 14 inch due to previous use of the site and hitting concrete.

9. Bookings –Sunday 5th July 2026 GG event - noted no football

10. Girl Guides: Discussed and agreed that this is in the hands of the Guides solicitors at this point and for the Trustees to decide. Letter explaining this will be sent.

11. SMYFC CIC – Monarchs Juniors Update:

* Our girls' section continues to thrive. We are setting up an U8s team which we hope to enter into the Kent Girls & Ladies League this season.

* Our U15 Girls team are top of their division as of today following an unbeaten start

* The 3 younger boys' teams (U8s) are all doing well so far

* Our Saturday Junior “men's” team are also unbeaten in their first 7 matches which includes 3 cup wins one of which was a recent County Cup win at Canterbury University.

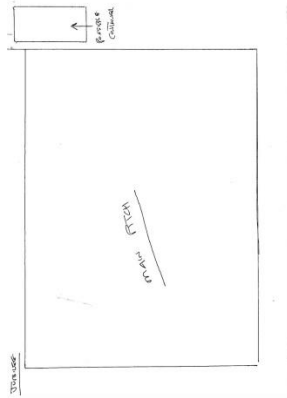
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Junior Changing Room and New Container –

As discussed at the last meeting, the equipment stored by the juniors in the changing rooms need to be stored elsewhere e.g. cupboards, lean to, loft.

Previously permitted temporary use of changing room 3 or 4 in an effort to support the juniors but never been agreed as a permanent arrangement.

Lean to background – permission for this as a junior storage space was given by SPC during Covid. As far as we are aware it was dealt with by the Juniors, all SPC did was give permission. LS proposed a new container for storage on site.



As SPC will be moving the current storage container housing the lawnmower, out of the carpark re planning parking requirements and is the furthest distance possible from the junior pitches, it makes no sense to put another one here.

The above proposed site is close to the current old container in the process of being removed and is still quite a distance away from the junior pitches.

Discussed storage nearer the Junior pitches combined with storage for 3G pitch in future.

Agreed that:

1. Changing rooms will be cleared of equipment so that the
2. Deep clean can be carried out
3. Equipment should be put away in the storage that is available (cupboards, lean to, loft – not changing rooms as per contract) It is not SPC obligation to make alternative arrangements for this equipment.
4. No new container will be added at this time
5. Further discussion about possibilities can be had in relation to the 3G build

12. SMFC CIC –

First Team are working their way back to fitness. Saturday they played in Guernsey and played well. Generally had an enjoyable time.

Bins and picnic tables were agreed by full council and a plan for where to be situated has been given - 2 outside the front of the Pavillion and 2 the other side by the pitch.

PB-B request to take over the pitch maintenance will be on the agenda 27th October.

13. Pavilion Risk Weekly Assessment – on going. **Kitchen deep clean done.**

14. Action Plan – **AS to update.**

15. AOB

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* Currently in kitchen 1 chest freezer, 1 under counter fridge, 1 tall fridge larder. Request for an additional fridge freezer to store food in. Volunteered £50 mthly charge if needed. Proposed to put in the main area with a lock on it.

AS to email clubs, Simon, Paul, Lee a reminder

* no parking on the Field now due to the wet weather.

* Fasten the chain on the emergency gate correctly, below the second crossbar. If it's put in the first section it's easy to lift over.

* Allegation by Cllr Riordan re the Senior FC being dealt with by SPC.

Date of next Meeting: Thursday 27th November 2025, 7.30pm. Village Community Centre.

Meeting finished 9.10pm

A. Sharp.