

**Minutes of Jubilee Field Working Group
Held Monday May 19, 2025, Community Centre office
At 2pm.**

Present: Paul Bowden-Brown (P B-B), Nicola Stonebridge (NS), Lee Seal (LS), Cllr. Sharp (AS) Chairman, Cllr. Alesi (MA), Cllr. Arger (MAA), Richard Griffiths, (RG).

Apologies: Chris Rhodes, Cllr. Hotson

Minutes of previous meeting: agreed by all.

4. Matters Arising:

RG stated he had not received a copy of the drawings showing where the main services are for the HoT. P B-B agreed to send out email asap and include AS.

Boiler – NS commented that as the showers have not been used recently unclear as to whether hot water running properly. Agreed for the Annual service to be booked July/August to make sure system working for the new season.

Ventilation – NS reported working but won't know how good the system is until the winter. Kitchen extractor fan not working and needs servicing.

5. Budget: AS reported Finance Office confirmed we came in under budget season 2024/25, but the 12K left over went to cover the overspend for the previous season 2023/24. Budget for season 2025/26 will be 28K. MA raised whether the roof repairs included in the budget. AS advised not in the budget but money is allocated for the drainage.

6. Maintenance:

New cleaner starting this week. Deep Clean quotations requested for completion in July 2025. NS asked for the showers to be included and advised a jet washer will be needed to get the black mould off.

Cut Edge Corrosion – DJ looking at other quotes. Chris Price has quoted £150 to do a report.

Junior pitches – Dean looking to top dressing and overseeding the three junior pitches. AS confirmed work for top dressing, overseeding and fertiliser can go ahead. NS said a rota would be arranged to ensure watering.

Main pitch – Drainage report advised work on corner requiring work. NS advised harrowing contractor has quoted £300. RG requested quote to be sent to him otherwise payment won't happen. NS reported Dean has organised topsoil which will save money, seed is provided by SPC and needs to be ordered after harrowing done. Compost then required to go on top. Dean has negotiated a quote for £70 bulk bags x 7 = £420. Dean has three quotes which can go to RG but work can go ahead as comes under maintenance. NS felt doing this work should resolve pitch dip in the centre circle and the big dip at the end which will give the best possible chance to the club for next season. With the drainage work as well games should be possible to be played all season. RG reported on a couple of meetings held with the Upper Medway Internal Drainage Board and they are coming back to quote for hedges and ditches clearance September/October. They advised due to Wealden clay water has nowhere to go and with the

developments on Headcorn Road the water table has changed. Verti-Drain would also assist. NS looking at one that would fit onto the mower which would improve drainage.

RG reported on the drainage problems which identified two blocked drains, and a quote is required for the following:

1 Pipe work one –

1.1 to attend the site and conduct CAT scan below the area of collapsed pipe work for buried services before excavating the ground.

1.2 to trace the line 5.76 metres upstream from the first outlet in the bank by Magnetic Shields and excavate to an approximate depth of 500 mm to locate and expose the collapsed section of perforated pipe work. In the middle of heavy shrubland and may need to quote for more work.

1.3 to use a CCTV camera to check the condition of the pipe work beyond the collapsed section upstream towards the inlet and provide a quotation if any further work is required on the line. (This location has been marked with white spray paint close to a small tree, which might need to be removed to complete the repair if it obstructs the pipe work or routes have penetrated the line)

1.4 to install a new section of perforated underground pipe work to replace the collapsed section backfill and compact the trench.

2. Pipe work two – right to corner of far goal post – NW where metal barrier is.

2.1 to attend the site and conduct a CT scan below the area of collapsed pipe work for buried services before excavating the ground and might go on the pitch. Might look to next summer and if 90% of the drainage is fixed NS felt that acceptable.

2.2 to trace the line 43 metres upstream from the second outlet in the bank by Magnetic Shields, carefully raise of section of turf below the metal barrier and excavate to an approximate depth of 700 mm to locate and expose the collapsed section of perforated pipe work.

2.3 to use a CCTV camera to check the condition of the pipe work beyond the collapsed section upstream towards the inlet and provide a quotation if any further work is required on the line.

2.4 to install a new section of perforated underground pipe work to replace the collapsed section, backfill and compact the trench, and relay the raised section of turf.

3 Blocked pipework –

3.1 there is blocked pipe work between two drains, approximately 3.5m apart. Work is required to excavate to an approximate depth of 700mm to remove drain and install/connect new pipe work and backfill which is the corner area close to Headcorn Road.

4 Timescale –

The aim is to undertake the works in July 2025 so that the drainage/pitch ready for mid-August 2025, start of the football season 2025/26. A decision will be made at the council meeting on the 23rd of June 2025. Quotes need to be with the Clerk by June 16, 2025. One quote received and a further two required. Cost approx. £500. NS expressed appreciation for the prompt action.

NS advised season starts August 9, 2025, and will work around the match if work still going on. Decision on which company will be down to SPC which was accepted. No news on 3G.

7. Bookings – Five Star to be reminded to remove their rubbish. NS advised a Nigel Best Memorial game August Bank Holiday August 24.

8. Girl Guides: AS reported still no contact had been made to Jacky Barker, District Commissioner, or the GG solicitors and AS to be copied into all emails from/to SPC solicitors. MA reported drainage still to be sorted in front of KLC. Part of 3G project and AS suggested holding off for planning permission, whenever that might happen. A lot of frustration over the 3G delay.

9. SMYFC CIC – LS reported volunteers had sorted out lean to and small gate. NS requested a hose reel to be fitted to the pavilion near to the taps to tidy the site up. LS advised looking to play on Surrenden. AS asked for the office to be advised for insurance purposes. Also suggested a poster to go up to warn other users. Hire agreement not yet signed as there are no amendments awaited. Sign asap.

LS gave report – 22 teams this season. 11 teams either won something or were runners up. Presentation Day May 18 was held on the main pitch and went well. Expressed thanks to SPC for help and support. Next season one team coming over from Hawkhurst and another from Headcorn all drawn to the opportunity of 3G. Barming, Marden and Headcorn are looking at 3G, but Bearsted have withdrawn due to the cost. Sport for all is important to all the organisations in the parish.

10. SMFC CIC – Further discussion followed regarding Ground Hire Agreement – Item 12 (now 13). NS wanting the original Item 12 from last year to be carried forward but as agreed at full council can probably not be changed. Item 13 clearly states SPC carrying out maintenance to recreational ground standard and clause 12 enables the senior club to carry out additional work to meet SCEFL requirements. Document to be signed asap and copy to P B-B. RG to provide NS with hard copy.

NS gave report - Our season has finally ended, but we are already busy planning ahead for 25/6. Our Development team ended on a high with a 5-1 win at the Gallagher Stadium in the Invitational Cup Final and striker Ash Wright winning the Golden Boot with the most goals scored across the entire MMKSFL (35 goals in 24 games). The Women's Team also ended well with a home win against Canterbury Eagles, and a narrow defeat against league winners Herne Bay. We are delighted that most of the squad are staying with us next season, which allows us to build for the future.

We are also thrilled to announce our new management for the First Team – manager Ian Docker, a former professional footballer, will be supported by club captain James Delaney as his assistant manager. They are working hard to build a squad for next season that can replicate the success of the 23/4 season.

We continue our work in the community with fundraising for Prostate Cancer UK – a charity very close to our hearts, and planning for the second Nigel Best Memorial Trophy game raising funds for MacMillan. We are also supporting local up and coming sports photographer Luke Harris.

Away from teams, end of season works to improve the main pitch at Jubilee will now begin, this is essential for the pitch to be in the best condition it can be, we are grateful to the council for collaborating with us. I am saddened that the Football Foundation have stopped the funding application for the clubhouse for now due to the delay in completing the process and the club's lack of security. We hope that, with the Parish Council's support, we can get this moving again before it is too late. With the increase in costs, a clubhouse is vital for the future of the entire club.

11. Pavilion Risk Weekly Assessment – emergency lights needing new bulbs but fitments to old to be replaced so County Fire coming into sort Thursday. MA requested battery for kitchen clock.

12. AOB – NS reported funding from Football Foundation has been withdrawn due to delay with 3G but once security of tenure the application can be reinstated. Skate Park repairs booked in for June. RG raised disposing of old MOL container, but Dean hasn't found anyone. Goals for kick around never been used and consider whether can be disposed of. NS to check if can be disposed of. LS to ask a parent regarding MOL. Container not in good condition.

Date of next Meeting: June 16, 2025 @ 2pm.

Margaret Arger.