

Minutes of Jubilee Field Working Group
Held Monday June 16th, 2025, Community Centre office at 2pm.

1. Confirmation of chair: Cllr. Adele Sharp – all agreed

2. Present: Cllr. Adele Sharp (AS) chair, Cllr. M. Alesi (MA), Cllr. E Hotson (EH), Paul Bowden-Brown (P B-B) chair of SMFC, Lee Seal (LS) sec. of SMYFC, Richard Griffiths (RG) clerk.

3. Apologies: Cllr. Chris Rhodes (CR) girl guides rep, Cllr. M. Arger (MAA)

4. Minutes of previous meeting: 19th May agreed by all.

5. Matters Arising:

Jon and Nic Stonebridge have resigned as junior and senior chair of the football clubs.

P B-B has sent a copy of the drawings showing where the main services are for the HoT.

6. Maintenance:

- Deep Clean of pavilion – quotes awaited with July start. One quote obtained but if we know of any others that would like to quote please let Richard (clerk) know
- Keys list – Jackie Barker (GG outgoing DC) had contacted AS about potentially football managers having keys to the GG / KLC. SPC confirmed that they have not issued anyone a key. Checking to see if we have a key, which would make sense as the building is on our land. Also assured Jackie that we have a safeguarding process in place that no key is issued without being signed out officially. As far as SPC are aware the Football club have keys to the SPC Jubilee Pavilion, shutters and gates. It maybe that wires may have got crossed that the universal key for gate padlocks would access the GG / KLC – the don't.
- Audit – RG and LS to liaise over the equipment audit. LS noted that the 9v9 goals need a check as they are leaning a bit.
- Cut edge corrosion – Office have had problems acquiring quotations. We have one quote and are chasing 2 others this week.
- Removal of old container – one beside main pitch. LS showed to P Proven who feels he should be able to help. Will give RG contact details to obtain a quotation.
- Ditches/Hedge Maintenance - 19th May meeting RG had reported that he had had meetings with the Upper Medway Internal Drainage Board and they have now quoted for the clearance of the hedges and ditches in September/October. However they have quoted for both ours and the neighbouring fields ditches (which also could do with work) so RG is asking them to separate the two areas quotation wise. EH will enquire of a Sutton Valence co.
- Junior pitch – playing on the pitches until Sat 14.6.25 so work is now about to happen (roll, spike and reline. Reseed, fertilise and watering)
- Main Pitch. – Harrowing done. Nothing further yet, see below

7. Groundsman –

Topsoil and seed ordered and paid for last week.

The quotations received for the Main Pitch drainage work (not on pitch but just off one corner) will go to full council on 23rd June 2025. Then work should be able to go ahead so that the drainage/pitch ready for mid-August 2025, start of the football season 2025/26.

8. Bookings –

* The senior FC have "Friendly Matches" arranged in July although the 8th has now been cancelled.

July

8 Bexhill Cancelled

19 Borden

21 Belgium

23 ?

August

* **Potential car boot fair** – J Melville suggested a Boot fair if any dates available. The suggested dates were 2nd or **9th August** – 9th was preferred. Report for full council to do.

*** Potential police community event**

Police had arranged a round robin football match in Marden for **Saturday 16th August** but Marden are now unable to host. Police have asked if we can host on the main pitch. SMFC not had their August fixtures confirmed yet so PBB will contact the fixtures secretary to see if they can ensure that SMFC don't have a home game that day. SMFC will be able to host refreshments to raise funds.

* 24th August – Bank Holiday - Nigel Best Memorial Match

* Five Star Football left their rubbish behind. RG reminded them to remove their rubbish in future.

9. Girl Guides:

No further progress. AS and Jackie had communicated about a few questions Guides had as of end of May (due to emails moving over, they weren't able to email).

AS had thought this had answered questions about costs, fence responsibility etc. At Jackie's request an email response has been made today. We await GG response.

10. SMYFC CIC – Hire agreement for 2025 / 26 signed now.

11. Pavilion Risk Weekly Assessment –RG and caretaker Paul – emergency fire lights were checked and some replaced. Legionella test done and sent off.

12. Update Action Plan

13. AOB – 3G RG keeps chasing but no news yet.

- PBB requested electricity account information to enable an assessment of the electrical capacity and usage on the site.

Date of next Meeting: Monday 7th July 2025, 7.30pm.